

## Beattie PTO Meeting Minutes

April 1, 2024

6:30-7:30 PM



**Board Members:** Jenny Ells (President), Raychal Zupan (Vice President), Casie Kittler (Treasurer), Jaime Atwell (Secretary)

### 6:30-7:00

- Welcome - Jenny
- Approval of last meeting minutes - Jenny
  - Approved
- Principal's Report - Julie Lee
  - Two extra field trips are happening. 4th to NE History Museum, 3rd to Stadium and NE History Museum
  - Interviewing 2 SE positions
  - 1 Counselor
  - 1 Coordinator
  - Working on a garden committee
  - In the midst of planning next year, Parent letter going out on Friday
- **Executive Committee Elections 2024-2025** - Jenny - Approved
  - President - Raychal Zupan
  - VP - OPEN
  - Treasure - Casie Kittler
  - Secretary - Jaime Atwell
- **Proposed Budget 2024-2025** - Casie
- Committee Updates - Jenny
  - Student Enrichment (Assemblies, Field Trips, After School Clubs)
    - Q4 Clubs is kicking off soon
    - Venmo payment is going well
  - Community Engagement (Quarterly Events, Open House, Boo Hoo Breakfast, Playdates)
    - Art in the Garden (April 19) - Check the website for volunteer opportunities
  - Literacy (Authors & Book Fair)
    - Book fair report
      - Total Sales \$11,058.97
      - Profit \$2091.06
    - Summer Library once a week for June - \$900, Approved by vote
  - Fundraising (Barnes & Noble, Yearbooks, Walk-A-Thon, Dine Outs, Clothing)
    - Walk-A-Thon
      - Olympic Field Day Update May 21
    - Yearbook, custom pages are due by April 12
    - Dine Outs - Jaime
      - Mar 26 - Don & Millies report
  - Service (5th Grade Promotion, Room Parent, Garden, Staff Appreciation)
    - Garden Updates
    - Staff Appreciation

### 7:00-7:15

- New Business - Jenny
  - Playground equipment update
  - Searching for a new VP for 2024-2025
  - Treasurer in Training for 2024-2025 → Treasurer 2025-2026
  - Searching for several committee owners & members for 2024-2025 school year

### 7:15-7:30

- Committee Work as Needed

## **Looking Ahead**

Friday April 19 - Art in the Garden 6:00-8:00  
Tuesday April 23 - PLC day  
Friday April 26 - No School  
Monday, May 6 - Annual PTO Meeting 6:30-7:30  
Monday, May 6-10 - Staff Appreciation Week  
Tuesday, May 21 - Field Day  
Thursday, May 23 - Last Day of School

**NEXT MEETING          Monday May 6th 6:30pm-7:30pm**

### **Attendees:**

**Jennifer Ells**  
**Melissa Otero**  
**Danielle Prochnow**  
**Raychal Zupan**  
**Casie Kittler**  
**Shawna Rickter Ryerson**  
**Julie Lee**  
**Mary Hoffman**  
**Tricia King**  
**Lacey Konwinski**