

Beattie PTO Meeting Minutes

February 5, 2024

6:30-7:30 PM



Board Members: Jenny Ells (President), Raychal Zupan (Vice President), Casie Kittler (Treasurer), Jaime Atwell (Secretary)

6:30-7:00

- Welcome - Jenny
- Approval of last meeting minutes - Jenny
- Treasurer's Report - Casie
- Principal's Report - Julie Lee
- Committee Updates - Jenny
 - Student Enrichment (Assemblies, Field Trips, After School Clubs)
 - Assemblies - Mobile Ed is Feb 6
 - Planetarium
 - Let interpreters know what they will need to prep their students with for assemblies
 - Different grades will attend separately
 - After School Clubs - Q3 registration kicked off
 - Working on Q4 club
 - Skateboard club
 - Math Club
 - Bug Club
 - Dance Club (?)
 - Plus more clubs
 - Extra Field Trips - 3rd grade going to Nebraska History Museum on April 25
 - Waiting to hear from 4th grade (possible Capital building)
 - Community Engagement (Quarterly Events, Open House, Boo Hoo Breakfast, Playdates)
 - Glow Dance January 26 - Melissa great job!
 - Next year- only students allowed at the dance (no former students)
 - Art in the Garden (April 19) planning has started
 - Silent Auction
 - Non-Profit Policy - See back - Feedback or Approve???
 - Came up at Fall Fun Night
 - Currently have a workup of a policy
 - Add to addendum of the by-laws
 - Approved-as of 2/5/2024
 - Literacy (Authors & Book Fair)
 - Author Confirmed! - February 21st (Beattie 8:30-9:20, Saratoga 9:50-10:50)
 - Bruce Arant
 - Bookfair coming up first week in March, be on the lookout for volunteer opportunities
 - Set up on Thursday Evening
 - Allow teachers to see the books and set up wishlists
 - Open 4 evenings
 - Fundraising (Barnes & Noble, Yearbooks, Walk-A-Thon, Dine Outs, Clothing)
 - Barnes and Noble - \$1038.63 for the Library, books already purchased!
 - 2024 date is reserved for 11/16, will make it clear, not PTO event but for Library
 - Walk-A-Thon
 - Olympic Field Day Update May 21st
 - 09-1100 (3-5), 1250-250 (k-2)
 - Working on stations (number of stations are 9)
 - Approximately 10 minutes per station
 - 2 minutes rotation
 - Working on a sign up genius for parent volunteers

- Yearbook is underway, custom pages are due by April 12
- Dine Outs - Jaime
 - Feb 27 - Wings & Rings
 - 40th and Old Cheney
 - Mar 26 - Don & Millies
 - 56th and Old Cheney
- Service (5th Grade Promotion, Room Parent, Garden, Staff Appreciation)
 - Garden discussion in coming months
 - Meeting with Julie Lee this week as Exec PTO
 - Staff Appreciation - Conference Meals 3/5 Baked Potatoes, 3/7 Chili Cook Off
 - Sign up Genius

7:00-7:15

- New Business - Jenny
 - Playground equipment update
 - Other PTO's are having to pay for their playground equipment
 - Searching for a new VP for 2024-2025, Treasurer in Training for 2024-2025 → Treasurer 2025-2026
 - Searching for Yearbook 2024 owner
 - Corporate sponsorship for 2024 Walk-a-thon
 - Has started

7:15-7:30

- Committee Work as Needed

Looking Ahead

Tuesday, February 6 - Mobile Ed Assembly
 Friday, February 9 - Class parties
 Friday February 16-NO SCHOOL
 Monday February 19-NO SCHOOL
 Wednesday, February 21 - Author Visit
 Tuesday, February 27 - Wings & Rings Dine Out 5-8pm

NEXT MEETING **Monday, March 4th, 6:30-7:30pm**

Non-Profit Item Collection Policy

Adopted on ###/###/2024

PURPOSE:

The Merle Beattie Parent Teacher Organization (PTO) acknowledges the importance of supporting non-profit organizations and seeks to facilitate item collection drives that harmonize with school events while maintaining event focus and community engagement.

POLICY:

1. *Scope:* This policy governs the collection of items by the PTO for non-profit organizations during school events and activities.
2. *Collection of Items:*
 - a. The PTO may organize item collection drives during school events or activities.
 - b. Items eligible for collection will be determined based on the needs specified by the non-profit organization and must align with the event's purpose or theme.
3. *Non-Profit Representative On-Site Restriction:*
 - a. Non-profit organization representatives are generally not allowed on-site during the collection drives or related events organized by the PTO.

- b. Exceptions may be granted if the non-profit organization is actively participating in the event activities, provided they do not engage in overt recruitment efforts.
 - c. Participating non-profit organizations must focus on contributing to the event's objectives and activities rather than promoting or recruiting members.
4. *Communication and Promotion:*
- a. The PTO will communicate the specifics of the item collection drive to the school community through approved channels, ensuring transparency and clarity about the purpose, timing, and eligible items for donation.
 - b. Promotion of the collection drive will highlight the connection between the items requested and the corresponding school event or activity.
5. *Accountability and Compliance:*
- a. All collected items will be appropriately managed and delivered to the designated non-profit organization(s) by PTO members or designated volunteers.
 - b. Compliance with local regulations and guidelines governing donations and collection drives will be ensured at all times.
6. *Review and Revision:*
- a. This policy will be reviewed periodically by the PTO board to ensure alignment with the organization's goals and objectives.
 - b. Amendments or revisions to this policy may be proposed and approved by the PTO board.

CONCLUSION:

The Merle Beattie Parent Teacher Organization (PTO) remains committed to supporting non-profit causes by conducting item collection drives that seamlessly integrate with school events while maintaining event focus and community engagement, ensuring a positive impact for both the supported organization and the school community.

ATTENDEES:

Jennifer Ells
Raychal Zupan
Melissa Otero
Julie Lee
Angie Todd
Mary Hofferbed
Danielle Prochnow
Shawna Richter-Ryerson
Maile Mekelburg